

PRIME MINISTER OF THE REPUBLIC OF ARMENIA

DECISION

No 808-N of 24 June 2019

ON ESTABLISHING AN ANTI-CORRUPTION POLICY COUNCIL,  
ON APPROVING THE COMPOSITION OF AND THE PROCEDURE FOR  
FUNCTIONING OF THE COUNCIL, THE PROCEDURE FOR COMPETITION  
AND ROTATION OF NON-GOVERNMENTAL ORGANISATIONS BEING  
INCLUDED IN THE COMPOSITION OF THE COUNCIL AND ON REPEALING  
DECISION OF THE PRIME MINISTER OF THE REPUBLIC OF ARMENIA  
NO 300-N OF 18 APRIL 2015

Taking as a basis part 16 of Article 7 of the Law of the Republic of Armenia "On the structure and activities of the Government":

1. To establish an Anti-Corruption Policy Council (hereinafter referred to as "the Council").
2. To approve:
  - (1) the composition of the Council, pursuant to Annex No 1;
  - (2) the procedure for functioning of the Council, pursuant to Annex No 2;
  - (3) the procedure for competition and rotation of non-governmental organisations being included in the composition of the Council, pursuant to Annex No 3.

3. To repeal Decision of the Prime Minister of the Republic of Armenia No 300-N of 18 April 2015 "On establishing the procedure for competition and rotation being held for the purpose of including non-governmental organisations in the composition of the Anti-Corruption Council of the Republic of Armenia".

4. This Decision shall enter into force on the day following its official promulgation.

PRIME MINISTER  
OF THE REPUBLIC OF ARMENIA

N. PASHINYAN

June 2019

Yerevan

Annex No 1

to Decision of the Prime Minister  
of the Republic of Armenia No 808-N  
of 24 June 2019

COMPOSITION  
OF THE ANTI-CORRUPTION POLICY COUNCIL

Prime Minister of the Republic of Armenia (Chairperson of the Council)

Deputy Prime Minister of the Republic of Armenia (co-ordinating the sphere)

Chief of Staff of the Prime Minister of the Republic of Armenia

Minister of Justice of the Republic of Armenia

Deputy Minister of Justice of the Republic of Armenia (co-ordinating the sphere)

Chairperson of the Supreme Judicial Council (upon consent)

Prosecutor General of the Republic of Armenia (upon consent)

Chairperson of the Commission on Ethics of High-Ranking Officials (upon consent)

Human Rights Defender (upon consent)

Chairperson of the Standing Committee on State and Legal Affairs of the National  
Assembly of the Republic of Armenia (upon consent)

One representative from each of the factions of the National Assembly of the Republic  
of Armenia (upon consent)

Five representatives from civil society organisations (upon consent)

CHIEF OF STAFF  
OF THE PRIME MINISTER  
OF THE REPUBLIC OF ARMENIA

E. AGHAJANYAN

Annex No 2

to Decision of the Prime Minister  
of the Republic of Armenia No 808-N  
of 24 June 2019

PROCEDURE

FOR FUNCTIONING OF THE ANTI-CORRUPTION POLICY COUNCIL

I. GENERAL PROVISIONS

1. This Procedure shall regulate the relations pertaining to the functioning of the Anti-Corruption Policy Council (hereinafter referred to as "the Council").
2. The main goal of the Council shall be to consider the priorities being predetermined for the fight against corruption, for overcoming corruption in the Republic of Armenia and the proposed solutions, as well as to express a position on the drafts of policies, programmes and legal acts contributing to the prevention of corruption.
3. The Council shall be an advisory body and shall carry out its activities guided by the Constitution of the Republic of Armenia, the legislation of the Republic of Armenia and this Procedure.

II. MAIN FUNCTIONS OF THE COUNCIL

4. The Council shall consider:
  - (1) anti-corruption strategies, as well as the legal acts related to the anti-corruption policy;

- (2) sector-specific programmes developed based on the anti-corruption strategies;
- (3) the implementation processes of actions deriving from the anti-corruption strategies and from the relevant international commitments assumed by the Republic of Armenia;
- (4) the performances of the anti-corruption strategies and programmes and the results of monitoring;
- (5) the results of co-operation with international intergovernmental organisations, civil society representatives, organisations representing the business sector, bodies having a role in the implementation of the anti-corruption policy in the process of the fight against corruption;
- (6) the course of co-operation with international organisations involved in the anti-corruption field.

### III. ORGANISING THE ACTIVITIES OF THE COUNCIL

5. The Chairperson and members of the Council shall participate in the activities of the Council on a voluntary basis. Implementation of the organisational and technical works of the Council shall be ensured by the Department for Anti-Corruption Programmes and Monitoring of the Office of the Prime Minister of the Republic of Armenia (hereinafter referred to as "the Secretariat").

6. The principle of rotation shall apply to the civil society representatives (hereinafter referred to as "non-governmental organisations") being included in the composition of the Council on a competitive basis. The Council shall be considered to be formed, irrespective of the inclusion of civil society representatives in the composition of the Council.

7. The Council may comprise those non-governmental organisations, which:
  - (1) have had three and more years of work experience in the anti-corruption field in the past five years;
  - (2) have submitted detailed information about three and more programmes implemented with international organisations in the anti-corruption field, as well as about the contents, time period of implementation and the outcomes of those programmes;
  - (3) have submitted information on the accountability and financial transparency of the given non-governmental organisation, in particular public reports on financing from the state funds, on grants provided by international organisations, on programmes and the expenses thereof;
  - (4) have submitted a statement on the absence of interrelatedness with political parties;
  - (5) have submitted detailed and complete information about the personnel of the given non-governmental organisation.
  
8. The Council shall carry out its activities through sittings. Information on the issues considered during the sitting shall be published — within a three-day period after the end of each sitting of the Council — on the official website of the Office of the Prime Minister of the Republic of Armenia at [www.gov.am](http://www.gov.am) and the anti-corruption monitoring platform at [anti-corruption.gov.am](http://anti-corruption.gov.am).
  
9. Sittings of the Council shall be convened on the initiative of the Chairperson of the Council, where necessary, but not less than once every month.
  
10. The Secretariat shall take minutes of the issues considered during the sittings of the Council to be signed by the Chairperson of the Council.
  
11. The Chairperson of the Council shall:
  - (1) co-ordinate the activities of the Council;

- (2) convene and conduct the sittings of the Council or, in case of absence thereof, assign conduct of the sittings to any member of the Council;
- (3) approve the agenda of the sitting which, along with the necessary materials on other issues to be considered, is, as a rule, delivered to members of the Council three days before the sitting;
- (4) carry out other activities reserved to the competence thereof by this Procedure.

12. Members of the Council shall:

- (1) participate in the sittings of the Council;
- (2) submit recommendations on items to be included in the agenda of the Council, the anti-corruption strategy and sector-specific programmes developed based thereon, as well as on other issues considered by the Council;
- (3) perform other functions deriving from the powers of the Council, prescribed by this Procedure.

13. Where it is impossible to participate in the sitting of the Council, the member of the Council shall inform the Chairperson of the Council. Where it is impossible for a member of the Council to participate in the activities of the Council or where the member fails to attend more than half of the sittings of the Council within one year without a valid reason, the Chairperson of the Council shall present the issue of replacing the member to the Council for consideration.

14. Upon the invitation of the Chairperson of the Council, representatives of extra-parliamentary parties, civil society representatives, mass media representatives, representatives of state and local self-government bodies, of state and community non-commercial organisations, of non-governmental and international organisations not included in the composition of the Council, may participate in the sittings of the Council.

15. The activities of the Council shall be public, except for cases of holding a sitting or part thereof behind closed doors upon the reasoned and verbal decision of the Chairperson of the Council. The Council shall ensure coverage of its activities.

CHIEF OF STAFF  
OF THE PRIME MINISTER  
OF THE REPUBLIC OF ARMENIA

E. AGHAJANYAN



Annex No 3

to Decision of the Prime Minister  
of the Republic of Armenia No 808-N  
of 24 June 2019

PROCEDURE

FOR COMPETITION AND ROTATION OF NON-GOVERNMENTAL  
ORGANISATIONS BEING INCLUDED IN THE COMPOSITION  
OF THE COUNCIL

I. GENERAL PROVISIONS

1. This Procedure shall regulate the relations pertaining to competition and rotation for inclusion of non-governmental organisations (hereinafter referred to as "inclusion") in the composition of the Anti-Corruption Policy Council of the Republic of Armenia (hereinafter referred to as "the Council").
2. The process of inclusion of non-governmental organisations in the composition of the Council shall be carried out by the Ministry of Justice of the Republic of Armenia (hereinafter referred to as "the Ministry").

II. ANNOUNCEMENT ON INCLUSION OF NON-GOVERNMENTAL  
ORGANISATIONS IN THE COMPOSITION OF THE COUNCIL

3. The Ministry shall, at least 10 days before the start of the competition for inclusion of non-governmental organisations in the composition of the Council, publish an announcement thereon. The announcement shall be published on the official website of the Office of the Prime Minister of the Republic of Armenia at [www.gov.am](http://www.gov.am), the official

website of the Ministry of Justice of the Republic of Armenia at [www.moj.am](http://www.moj.am) and on the platform at [anti-corruption.gov.am](http://anti-corruption.gov.am).

4. The announcement shall at least contain the following data:
  - (1) place and address for submitting applications, the phone number and e-mail of the responsible person for acceptance of applications;
  - (2) days and hours for acceptance of applications;
  - (3) the requirements for non-governmental organisations submitting applications and the list of necessary documents attached to the application;
  - (4) deadline for submitting applications.

### III. SUBMISSION BY NON-GOVERNMENTAL ORGANISATIONS APPLICATIONS TO BE INCLUDED IN THE COMPOSITION OF THE COUNCIL

5. Non-governmental organisations shall submit applications to the Ministry within 10 days after the day of publication of the announcement.
6. The non-governmental organisations — registered in the Republic of Armenia, as prescribed and complying with the requirements (standards) stipulated in point 7 of Annex No 2 to this Decision — may submit an application.
7. The non-governmental organisation shall attach to the application the documents stating compliance of the non-governmental organisation with the requirements (standards) stipulated in point 7 of Annex No 2 to this Decision.
8. The non-governmental organisation shall indicate in the application the authorised representative, who shall represent the organisation in the Council, and submit the data regarding the representative thereof (name, surname, passport data, phone number, e-mail).

9. The application and the documents attached to the application (hereinafter referred to as "the documents") — validated by electronic digital signature or signed and scanned — may be submitted by hand, sent by post or be submitted via the e-mail indicated in the announcement.

10. Relevant register, in which the information regarding the applicant submitted by the application and the number of documents are specified, shall be maintained by the Ministry for the purpose of accepting documents.

11. The documents sent by post shall be considered to be submitted in due time, where they have been delivered to a post office before expiry of the deadline referred to in point 5 of this Procedure.

12. The non-governmental organisation shall, via the electronic mail submitted thereby, be notified of the receipt of documents sent by post and electronic means within one working day after receiving the documents.

#### IV. PROCEDURE FOR INCLUSION OF NON-GOVERNMENTAL ORGANISATIONS

13. Inclusion shall be carried out in two stages. The completeness and compliance of documents shall be verified in the first stage. Compliance of the documents submitted by non-governmental organisations shall be determined by the Ministry. A relevant record shall be drawn up upon verification of the completeness and compliance of the documents.

14. In case the documents are incomplete or do not correspond to the list of necessary documents, the applicant shall be notified of this within one working day (by phone, e-mail or in writing), and two working days shall be provided thereto to rectify the shortcomings.

15. In case of failure to rectify the shortcomings within the prescribed time limit, the application submitted by a non-governmental organisation shall not be processed.

16. Where a maximum of five non-governmental organisations comply with the prescribed standards, those organisations shall be included in the composition of the Council based on the results of the stage of verification of documents. Where more than five non-governmental organisations comply with the prescribed standards, a second stage of the competition shall be held, during which preference shall be given to the five organisations with the longest experience in the fight against corruption (the organisation having been active the longest and having been implemented the most programmes).

17. The Ministry shall, within one working day, ensure posting of information on the results of the competition on the official website of the Office of the Prime Minister of the Republic of Armenia at [www.gov.am](http://www.gov.am), the official website of the Ministry of Justice of the Republic of Armenia at [www.moj.am](http://www.moj.am) and the platform at [anti-corruption.gov.am](http://anti-corruption.gov.am).

18. For the purpose of applying the principle of rotation, the Ministry shall, pursuant to the provisions of Chapter 2 of this Procedure, publish a new announcement on the inclusion of non-governmental organisations in the composition of the Council once every two years starting from the day of inclusion of organisations as prescribed by this Procedure. The non-governmental organisations acting as members of the Council may also submit an application. They shall continue maintaining membership in the Council before the end of the new process of inclusion.

19. Where, besides the non-governmental organisations acting as members of the Council, other non-governmental organisations complying with the standards prescribed in point 7 of Annex No 2 to this Decision participate in the subsequent process of inclusion, the non-governmental organisations not acting as members of the Council shall receive the preferential right to be included in the composition of the Council. Where there are more than five non-governmental organisations complying

with the prescribed standards and not acting as members of the Council, in this case, the selection among them shall be made as prescribed in point 16 of this Procedure. Where there are less than five non-governmental organisations complying with the prescribed standards and not acting as members of the Council, the preferential right to continue maintaining membership in the less than five spots shall be granted to the organisations acting as a member of the Council with the longest experience (the organisation having been active the longest and having been implemented the most programmes).

Where, after the announcement provided for in point 18 of this Procedure, no non-governmental organisation complying with the requirements prescribed in point 7 of Annex No 2 to this Decision submits an application, the active member non-governmental organisations of the Council shall continue maintaining membership in the Council for a period of two years, prior to the inclusion of new members as prescribed in point 18 of this Procedure.

CHIEF OF STAFF  
OF THE PRIME MINISTER  
OF THE REPUBLIC OF ARMENIA

E. AGHAJANYAN